

Position Description

Sports Presentation Assistant



Area: Sports Presentation

Reporting to: Marketing Manager

Coordinate with: Marketing Manager
Sports Presentation Coordinator
Event Operations Manager

We are looking for volunteers who are:

- 18 years or older
- Reliable, punctual, well presented and courteous
- Friendly and personable, and a great communicator
- Flexible and able to support the team where required
- Able to answer questions from the general public, or at least direct them to help
- Willing and able to wear PPE (Personal Protective Equipment) where required
- Able to follow any COVID-19 regulations and protocols in place at the time, and instructed by Sunshine Coast Lightning representatives
- Quick learners, with the ability to adapt to different environments
- Hold a current Blue Card or can obtain one

In return, we will offer you:

- The opportunity to volunteer at our Game Days in a fun and supportive environment
- A training night where you will learn all about your role on Game Days and be shown around the venue
- A uniform shirt to wear and keep, and a weather jacket if working outside (jacket to be returned post-match)
- An Accreditation pass to access the venue and Game Day areas as required
- Catering throughout your shift
- Where tickets are available and your volunteer shift finishes on time, access to watch the game
- A photo on court with the entire Workforce Crew and Players after a selected game
- An end of Season thankyou event hosted by several Lightning Players

Primary Roles:

- Assist the Marketing Manager with the fan engagement elements of Game Day Sports Presentation.
- This role requires you to be friendly, reliable, courteous, self-motivated, enthusiastic and well presented. You must be able to carry out your role with poise in high pressure situations as well as be decisive and have the ability to think on your feet.
- You will also need to be able to remain focused on your role and work to precise timelines to assist in delivering the Sports Presentation to its highest quality.

Key Tasks	Description
1.	Be available two hours prior to the match start time and for up to 30 minutes post-match. On arrival collect your accreditation, check into the Workforce Room and have your meal.
2.	Meet the Marketing Manager at the required location so you can be briefed on your role for that Game Day.
3.	Assist with fan engagement activities including finding and coordinating entrants for Sports Presentation competitions. This includes having waivers signed, meeting contestants at the correct time and location and escorting contestants back to their seats once the competition has concluded.
4.	Work with courtside talent and fan activities.
5.	Must be comfortable both on and off video screens.
6.	Ability to navigate stadium seating easily to assist with in venue games and activities.
7.	Assist in any duties requested by the Marketing Manager or Event Operations Manager.
8.	At the end of the shift return your accreditation to the Workforce Room and check out. Write any feedback in the feedback book before departing.